

**Indian Council of Historical Research**  
35, Ferozeshah Road, New Delhi-110001

**RIGHT TO INFORMATION Act, 2005**

The Right to Information Act, 2005 has set out a relatively simple process for accessing information. Brief details in this regard are given below:-

A. Central Public Information Officers

1.	Shri A.N. Kunjunny, Dy. Director (Admn.)	For providing information under the RTI Act on all administrative matters and any other work assigned by the Member Secretary from time to time.
2.	Shri P.C. Samtaney Dy. Director (Accounts)	For providing information on all accounts matters and any other work assigned by the Member Secretary from time to time.
3.	Dr. (Mrs.) Sanghmitra Dy. Director (Research)	For providing information on all academic matters viz; Study-cum-Travel Grant, Post-Doctoral Fellowship, Seminars / Conferences, Symposia, etc. and any other work assigned by the Member Secretary from time to time.
4.	Mohd. Samiullah Dy. Director (Pub.)	For providing information on ICHR's Grant-in-aid Publications Subsidy and ICHR Publications etc. and any other work assigned by the Member Secretary from time to time.
5.	Dr. Anup Taneja Dy. Director (Journal)	For providing information on ICHR's Journal IHR / Itihas, Newsletter, etc. and any other work assigned by the Member Secretary from time to time.
6.	Dr. S.M. Mishra Asst. Director (Research)	For providing information on Junior Research Fellowship; National Fellowship; ICHR Lecture series; Special Projects viz, Document on Economic History of British Rule in India 1858-1947, Towards Freedom Project 1937-47, 1857 Project and Dictionary of Social, Economic and Administrative Terms in Indian/South Asian Inscriptions; Research Projects; Senior Research Fellowships; Cultural Exchange Programme; Foreign Travel Grant; and Court Cases etc. and any other work assigned by the Member Secretary from time to time.
7.	Dr. S.K. Aruni, Asst. Director (Research)	All matters relating to Southern Regional Centre (SRC), Bangalore, etc. and any other work assigned by the Member Secretary from time to time.
8.	Shri Uttam Bathari Asst. Director (Research)	All matters relating to North-East Regional Centre (NERC), Guwahati, etc. and any other work assigned by the Member Secretary from time to time.

B. Appellate Authority

Dr. Ishrat Alam, Member Secretary, ICHR

C. Central Assistant Public Information Officer

1.	Mrs. P. Vijaya Rajan Section Officer (Admn.I)	To receive the applications or appeals for information under RTI Act for forwarding the same to the concerned Central Public Information Officer or State Public Information Officer or senior officer specified under Sub-Section (1) of Section (19) or Central Information Commission or State Information Commission as the case may be. She will keep a proper record of diary and movement of such requests / appeals.
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**1. Who gives the Information?**

- The Public Information officer
- The Assistant Public Information Officer

**2. How to access Information?**

- Request to be made in writing or electronic form to the Central/State PIO or APIO
- No reason to be given by the applicant for requesting the information
- No personal details except that necessary to contact the applicant

**3. What it costs to obtain Information?**

- Application fee of Rs.10- by way of cash, DD or bankers cheque
- Rs.2 for each page (A4 or A3 size) created or copies
- Actual in case of large size paper
- Actual cost of samples/modules

**4. Exemption from payment of fee?**

- No fee to be collected from persons who are of below poverty line
- Applicant should prove by way of a certificate/document that he belongs to BPL
- No fee if the Public Authority fails to comply with the time limits

**5. Time limit for supply of information?**

- Within 30 days on payment of fees
- Provide information or reject
- Within 48 hours if information concerns life or liberty of a person
- If no reply or information is received as above, it is presumed to have been rejected

**6. What information will not be disclosed?**

- Affecting Sovereignty and integrity of India
- Forbidden by Court of Law

- Would cause breach of privilege
- Trade secrets, IPRs etc.
- Information available in a fiduciary position
- Received in confidence from foreign Government
- Endanger life or physical safety
- Impede process of investigation
- Unwarranted invasion of privacy of a person

Proforma for Annual Return to Central Information Commission (under Section 25 of the Right to Information Act)

Public Authority under the Ministry	No. of request received during 2007-08	No. of decision	Amount of charges collected
Indian Council of Historical Research, under Ministry of Human Resource Development	17	17	Rs. 170/- (Rs.10/- received in ICHR and Rs.160/- in various other offices in respect of copies of applications transferred to ICHR under section 6(3) of RTI Act 2005

Who's who at ICHR (*button for directory of officers and employees*)

For Further Information (Click Here): [[www.cic.gov.in](http://www.cic.gov.in)]