

INDIAN COUNCIL OF HISTORICAL RESEARCH

(An autonomous organization)

MINISTRY OF HUMAN RESOURCE DEVELOPMENT, GOVT. OF INDIA

35, Ferozeshah Road, New Delhi-110001

Website: - www.ichrindia.org

ADVERTISEMENT

Applications on prescribed format are invited for recruitment to the following posts. The last date for receipt of application at ICHR by Registered Post is within 30 days of the date of publication of this advertisement in the Employment News/Rozgar Samachar

Name of Post	Age limit as on 31.03.2011	Number of Vacancies					Pay Band	Grade Pay
		SC	OBC	PWD	UR	Total		
Deputy Director (Accounts) (On deputation)	56 years	0	0	0	1	1	Rs. 15600-39100	Grade Pay Rs. 6600
Deputy Director (Journal)	40 years	0	0	0	1	1	Rs. 15600-39100	Grade Pay Rs. 6600
Assistant Director (Editor)	35 years	0	0	0	2	2	Rs. 9300-34800	Grade Pay Rs. 5400
Assistant Director (Research)	35 years	0	1	0	1	2	Rs. 9300-34800	Grade Pay Rs. 5400
Caretaker	28 years	0	0	0	1	1	Rs. 5200-20200	Grade Pay Rs. 2800
Stenographer	28 years	0	1	0	1	2	Rs. 5200-20200	Grade Pay Rs. 2400
Editorial Assistant	35 years	0	0	0	1	1	Rs. 9300-34800	Grade Pay Rs. 4200
Assistant	28 years	0	0	0	1	1	Rs. 9300-34800	Grade Pay Rs. 4200
Accounts Clerk (For North-Eastern Regional Centre, Guwahati)	28 years	0	0	0	1	1	Rs. 5200-20200	Grade Pay Rs. 2400

Abbreviations:

PWD:	Persons with Disability	OBC:	Other Backward Caste	UR:	Unreserved	SC:	Scheduled Caste
------	-------------------------	------	----------------------	-----	------------	-----	-----------------

(1) Age Limit:-

The age limit will be counted with reference to last date of receipt of application. However, age is relaxable as per Govt. of India orders as given below:-

I)	Other Backward Caste	:	3 years
II)	Scheduled Caste/ST	:	5 years
III)	Persons with Disability	:	10 years (15 years for SC/ST candidates and 13 years for OBC candidates)

(2) Educational & Professional Qualifications:-

NAME OF POST	EDUCATIONAL & PROFESSIONAL QUALIFICATION
Deputy Director (Accounts) (On deputation)	Essential education qualification – (a) Bachelor’s degree of a recognized University. (b) Audit / Accounts Officer or Assistant Audit Officer with 5 years service from Audit and Accounts Department are eligible for deputation
Deputy Director (Journal)	Essential educational qualification For Direct Recruitment: (a) A Doctorate degree in History or research work of an equally high standard. (b) 5 years experience in teaching/research with published papers in reputed journals. For Deputation: (a) Assistant Editor and Copy Editor with 5 year service in the grade.
Assistant Director (Editor)	Essential educational qualification for Direct Recruitment – (a) At least 2nd class MA in History/Pol. Science/Economics. (b) 2 years experience of research and editing. (c) Proficiency in English. Desirable - (a) Experience of book production/proof reading. For Deputation - (a) Editorial Assistant with 8 years service in the grade.
Assistant Director (Research)	Essential educational qualification for Direct Recruitment – (a) At least second class Master’s degree preferably in History, if not 2nd class Masters degree in Pol. Sc. Or Economics with 5 years teaching or research experience or Ph.D. degree in History, Pol. Sc. or Economics with 3 years teaching or research experience. For Deputation - (a) Sr. Research Assistant with 8 years service in the grade.
Caretaker	Essential educational qualification – (a) Bachelor’s degree of a recognized University. (b) 3 years experience as Caretaker having experience of organizing conferences /seminars or housekeeping in PSU/Autonomous/Central/State Government Organizations.
Stenographer	Essential educational qualification:- (a) Matriculate or equivalent (b) Minimum Speed shorthand 80 wpm, Translation time – 50 minutes (on computer)
Editorial Assistant	Essential educational qualification:- (a) Master’s degree in Art preferable in History or BA with History as one of the subjects plus 2 years experience of editing in a publishing house. (b) Proficiency in English. Desirable: Proficiency in proof-reading.

Assistant	Essential educational qualification:- (a) Bachelor's degree of a recognized university with five years experience in a Govt./Semi-Govt. organization or a Public Sector Undertaking /autonomous organization dealing with establishment matter and /or accounts
Accounts Clerk (For North-Eastern Regional Centre, Guwahati)	Essential educational qualification:- (a) Graduate in Arts, Science or Commerce from any recognized University Desirable: At least 3yrs experience in Cash or Accounts matters. Note: Candidates with the knowledge of any of the languages spoken in the North-East Region will be preferred

The application on plain paper indicating **1.Name, 2.Father's Name, 3.Mother's Name, 4.Marital Status 5.Date of Birth, 6.Permanent Address, 7.Present Address, 8.Telephone Number, 9.Email ID, 10.Educational Qualification, 11.Experience, 12.Category viz. General/SC/ST/OBC/ Minorities/Physically Challenged 13.Languages known along with the copies of certificates /testimonials and recent passport size photograph, all duly attested by Gazetted Officer, may be sent to **The Member Secretary, Indian Council of Historical Research, (Ministry of Human Resource Development, Government of India), 35, Ferozeshah Road, New Delhi 110 001** so as to reach within 30 days of the date of publication of this advertisement in the Employment News/Rozgar Samachar. In respect of applications received only by post (by post/speed post/ from the candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul and Spiti district and Pangi sub-division of Chamba District of Himachal Pradesh, A&N Islands or Lakshadweep or abroad), the last date for receipt of applications will be 37 days instead of 30 days. The benefit of extended time will be available only in respect of applications received by post/speed post from the above mentioned areas/regions. In the case of applications received by hand or through courier service, benefit of extended time will not be available regardless of the place of residence of the applicant.**

General Conditions: - **1.** The post applied for should be clearly indicated in the application and also superscribed on the envelope containing the application. **2.** Candidates working in Government organization/PSU should forward their applications through proper channel. **3.** Age relaxation would be provided as per the rules. **4.** Any attempt to influence the Council in any manner would disqualify the candidate. **5.** Mere submission of application & fulfilling the eligibility criterion would give no right to any person for interview/selection. **6.** Selection Committee/Chairman, ICHR may relax any eligibility conditions in case of deserving candidates.

Note: Only shortlisted candidates will be called for interview. The ICHR reserves the absolute right to decide as to whether to hold written test or personal interview for selection of the candidates for respective posts. The decision of the appointment authority will be final in this regard. TA will be paid as per the rules. Incomplete applications will be rejected.

(Member Secretary)